

GORHAM JOINT LOSS MANAGEMENT COMMITTEE

Meeting Minutes ~ May 1, 2014

***Members Present:** Robin Frost, Jeff Stewart, Rick Eichler, Chad Miller, PJ Cyr, Wanda Tanguy, Cagney Hatch, Dave Rich.

***Call to Order:** The meeting was called to order by PJ Cyr at 10:06am.

***Review and accept minutes:** The minutes from 2/27/14 were reviewed. Made some minor spelling correction, Rick Eichler made a motion to accept minutes as presented, Dave Rich seconded. All members voted in favor.

***Old Business:**

2014 Meeting Dates / Locations: If a meeting date falls on a holiday, the meeting will automatically be moved to the second Thursday of the month. Meeting inspections will take place every other meeting date starting with the 7/3/14 meeting to review the common in anticipation of the July 4th festivities. Notes will be made of any issues found and will be discuss at the next meeting for updates. Chad Miller made a motion to accept the new meeting dates and Cagney Hatch seconded. Jeff Stewart will email out new meeting dates to members.

Police Department Inspection Issues: PJ Cyr noted the rear egress to the department is practically blocked. He commented that he will have the obstructions moved to storage. He also noted the evidence locker should be secured to the wall.

EMS Department Inspection Issues: Chad Miller noted there that there is no fire alarm in the building. He wondered if they could use a CRF to install one, which would cost approximately \$10,000. A question was asked if the association could fund the installation.

Highway Safety Committee: Shawn Costine was suppose to send Buddy Holmes info on signs for snow removal (not sure if this has happened or not due to Shawn and Buddy were not at meeting).

***New Business:**

Newsletter: Jeff Stewart passed out and went over the 2014 - third quarter JLMC quarterly newsletter. Newsletters will be posted on the JLMC website.

Incident Report: It was asked if someone from Primex could visit us and speak about workers compensation. Robin Frost stated she will contact them in hopes to have someone there at the JLMC meeting on 9/4/14.

Highway Safety Committee: Discussion took place about the roads deterioration. Robin Frost and Buddy Holmes will be creating a plan (by order of the selectmen). Discussion took place about ATV usage in town and public education. Libby Recreation Complex / Mill St. parking issues were also discussed on where to place "no parking" signage.

Safety Officer Nomination: Rick Eichler was nominated (as safety officer) to keep track of safety issues that are found though out the town during the JLMC inspections and what actions have taken place to fix them. Chad Miller made the motion and Robin Frost seconded.

***Next Meeting:** Thursday, July 3, 2014. Meeting will take place at 10:00am in the Town Hall 2nd floor conference room.

***Adjournment:** A motion to adjourn and by Cagney Hatch and seconded by Dave Rich. All members voted in favor.